



# DOCUMENT CHECKLIST

## PERMIT HOLDERS CLASS

**I have enclosed the following items in the envelope:**

Put an "X" in the box when you have enclosed the item.  
(If you do not enclose all the required documents, your entire application will be returned to you.)

- *In-Canada Application for Permanent Residence* (IMM 5002) \_\_\_\_\_
- Two (2) photocopies (three (3) if you live in Quebec) of the *In Canada Application for Permanent Residence* (IMM 5002) form \_\_\_\_\_
- *Use of a Representative* (IMM 5476), if applicable \_\_\_\_\_

**Photocopies of the following items:**

- Your valid Temporary Resident Permit (TRP) \_\_\_\_\_
- Passport pages for you and any family members in Canada clearly showing the passport number, name, date of birth, passport issue/expiry date, entry and exit stamps, visas for Canada and any other countries, and stamp made by a Canadian authority showing most recent entry into Canada \_\_\_\_\_
- Birth certificates or baptismal certificates for you and all your family members \_\_\_\_\_
- Marriage certificate, if applicable \_\_\_\_\_
- Proof of your common-law relationship (e.g., evidence of joint bank, trust, credit union or charge card accounts; jointly signed residential lease, mortgage or purchase agreement; statutory declarations of individuals with personal knowledge that your relationship is genuine and continuing), if applicable \_\_\_\_\_
- Divorce, annulment or death certificates, if you were previously married \_\_\_\_\_
- Custody papers for dependent children from a previous marriage/relationship \_\_\_\_\_
- Proof of medical examination results, if applicable \_\_\_\_\_

**Original documents:**

- Police Certificate(s) \_\_\_\_\_
- Certified translations for **all** documents (e.g. police, birth certificates, etc.) that are not in English or French \_\_\_\_\_

**Photographs:**

- Two (2) photos of you and any dependants in Canada in an envelope stapled to the "In-Canada Application for Permanent Residence" (IMM 5002) form. Make sure names are written on the back.  
(Photos for your spouse or common-law partner and dependent children over 18 who are in Canada should be attached to their application form.) \_\_\_\_\_

**Processing Fees**

- Copy 2 of the *Receipt* form that has been stamped by a bank or credit union showing the amount paid.  
(No other form of payment is acceptable.) \_\_\_\_\_

**This Document Checklist (IMM 5528)** \_\_\_\_\_

**You have addressed the envelope with correct postage to:**  
**Case Processing Centre, Vegreville, AB, T9C 1W3** \_\_\_\_\_