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Guide 0118 - Rural and Northern Immigration Pilot

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This is not a legal document. For legal information, refer to the *Immigration and Refugee Protection Act and Regulations* or the *Citizenship Act and Regulations*, as applicable.

This publication is available in alternative formats upon request.

Before You Apply

The Rural and Northern Immigration Pilot

Canada encourages applications for permanent residence from people with abilities, education and work experience that will contribute to the Canadian economy.

The Rural and Northern Immigration Pilot is a community-driven program. It's designed to spread the benefits of economic immigration to smaller communities by creating a path to permanent residence for skilled foreign workers who want to work and live in one of the participating communities.

Who may use this application?

You may apply through the Rural and Northern Immigration Pilot if you meet the eligibility requirements and plan to settle permanently in one of these participating communities:

- North Bay, ON
- Sudbury, ON
- Timmins, ON
- Sault Ste. Marie, ON
- Thunder Bay, ON
- Brandon, MB
- Altona/Rhineland, MB
- Moose Jaw, SK
- Claresholm, AB
- Vernon, BC
- West Kootenay (Trail, Castlegar, Rossland, Nelson), BC

Eligibility requirements

To be eligible for this program, you must meet the minimum requirements outlined below.

Intend to live in the community

To participate in the pilot, you must plan to live in the community.

Work Experience

i Note: If you graduated from a Canadian public post-secondary institution in the community, you may be exempt from the work experience requirement below. Please see, “International students” section to see if you qualify for an exemption.

You must have the following work experience:

- within the last three years, you have accumulated **at least one year of continuous**, full-time (or part-time equivalent) work experience in any occupation in the National Occupational Classification (NOC).
- you have performed the actions in the lead statement of the NOC;
- you have performed a substantial number of the main duties of the NOC, including all of the essential duties;
- your work experience must be from paid work (volunteer work or unpaid internships do not count);
- you worked overseas or in Canada (as long as you were legally authorized to work in Canada as a temporary resident).

For more information, see [National Occupational Classifications](#).

Any periods of self-employment will not be included when calculating the period of qualifying work experience.

Work experience acquired during a period of study is allowed, as long as the work hours did not exceed what was authorized.

i Note: Full-time work experience means working at least 30 paid hours per week. You can count part-time work toward the work experience requirement as long as you have gained the equivalent amount of experience as someone who worked full-time for at least one year (1560 hours).

Job Offer

You must have a job offer that is:

- from an employer that carries on business in the community,
- full time and non-seasonal,
- for an indeterminate period (no end date),
- at the same skill level, 1 level above or 1 level below the NOC that applies to your work experience.

Note: If your experience is in NOC skill level D, then the job you're being offered must be in the same occupation.

For example

- NOC 0 job offer: work experience in NOC 0 or A
- NOC A job offer: work experience in NOC 0, A or B
- NOC B job offer: work experience in NOC A, B or C
- NOC C job offer: work experience in NOC B or C
- NOC D job offer: work experience in the same occupation

We'll review the main duties of your job offer to confirm that it meets the NOC skill level.

You must submit an "Offer of Employment to a Foreign National - Rural and Northern Immigration Pilot (IMM 5984)" with your application. Your employer must complete this form and send you a copy to include with

your application. **You must read and sign the declaration at the bottom of the form.**

Working in Canada

You must show that you meet the employment requirements of the job you are offered. These may include education, training or other qualifications in the NOC description. For regulated occupations, you do not need to meet Canadian licensing requirements.

Although qualifications assessment and licensing are not needed for the Rural and Northern Immigration Pilot, you should be aware of these issues when considering immigrating to Canada.

See [“Planning to Work in Canada” \(PDF, 2.12 MB\)](#) for more information.

Regulated occupations

Twenty percent of people working in Canada work in jobs that are regulated to protect the health and safety of Canadians. Examples include:

- nurses
- engineers
- electricians
- teachers

Provincial and territorial regulatory bodies are responsible for:

- establishing entry requirements for individual occupations;
- recognizing prior credentials, training and experience; and
- issuing licences required to practice.

The recognition process varies between provinces and territories and between occupations. Recognizing qualifications and issuing licenses can generally only be done in Canada. The process can take time. You may be

asked to:

- provide documentation of qualifications
- do a language exam (which may differ from those needed for immigration)
- complete a technical exam (with accompanying fee)
- do supervised work

Non-regulated occupations

For non-regulated occupations, there are no set requirements and there is no legal requirement to get a licence. The employer will set the standards and could ask for registration with a professional association.

Qualifications assessment

A qualifications assessment is advice on how qualifications from another country compare to Canadian qualifications. An assessment **does not guarantee that:**

- a regulatory body will issue you a licence to practice
- your credentials will be accepted by a Canadian employer

However, having your qualifications assessed **will** help you understand the Canadian educational system and help you with your job search.

To have your qualifications assessed by one of the provincial evaluation services, consult the [Foreign credentials referral office](#).

Recommendation from a designated Economic Development Organization

Before you can apply to immigrate to Canada through the Rural and Northern Immigration Pilot, you must first receive a recommendation from the designated Economic Development Organization (EDO) of a

participating community. You need to apply directly to the EDO for a recommendation. Each EDO has its own recommendation application procedures. However, IRCC has the authority to make the final decision on an application for permanent residence using existing selection and admissibility criteria. This includes security, criminal, and medical screening for candidates with a recommendation in one of the participating communities.

For more information about how to apply to a participating community refer to:

[Find a Participating Community](#).

International students (Work experience exemption)

If you are an international student who graduated with a degree, diploma, certificate or trade or apprenticeship credential from a Canadian public post-secondary institution located in the community, you are exempt from the work experience requirement.

To qualify for this exemption, you must have graduated with

1. A credential from a 2+ year-long post-secondary program **and** you
 - a. were studying as a full-time student for the full duration of the 2+ years
 - b. received the credential within 18 months before your application for permanent residence
 - c. were in the community for at least 16 months of the last 24 months spent studying to obtain your credential

or

2. A master's degree or higher **and** you

- a. were studying as a full-time student for the duration of your degree
- b. obtained your degree within 18 months before your application
- c. were in the community for the length of your studies

You **cannot** apply as an international student if your credentials are from a program in which

- studying English or French made up more than half of the program
- distance learning made up more than half of the program
- a scholarship or fellowship was awarded that requires you to return to your home country to apply what you learned

i Note: Make sure your credential meets these requirements before you apply if you do not have the necessary work experience. Applications that do not meet the eligibility requirements when applying will be refused.

Education

To apply for the Rural and Northern Immigration Pilot, you must meet the education requirements below:

- You must have a high-school diploma, post-secondary certificate or degree that is valid and equal to a Canadian equivalent.
- If you did not complete your studies in Canada, you'll need an Educational Credential Assessment (ECA) to show that your studies are equal to a Canadian secondary or post-secondary certificate, diploma or degree.
- Your ECA report must be less than five years old on the date we receive your application.

Language requirements

- You must meet the minimum language requirements in the Canadian Language Benchmark (CLB) or the Niveaux de compétence linguistique canadiens (NCLC) for listening, speaking, reading and writing based on the NOC category that applies to the job offer in the community.
- You will need to do mandatory language testing and submit your original results with your application.
- If you have already done language testing, your test results must not be more than two years old on the date your application is received.

The minimum language requirements for each NOC category are

- NOC 0 and A: CLB/NCLC 6
 - NOC B: CLB/NCLC 5
 - NOC C and D: CLB/NCLC 4
-

Funds needed to settle in Canada

The government of Canada provides no financial support to new immigrants. You must prove that you have enough money unencumbered by debts or obligations to support yourself and your family members after you arrive in Canada.

You must submit proof with your application to show that you have enough money to support yourself and your family after you arrive in Canada.

Examples of documents you can submit are:

- current bank statements or certification letter
- proof of your savings balance
- deposit statements

i Note: You do not have to submit this proof if you are already working in Canada with a valid work permit.

You cannot borrow this money from another person. You must be able to use this money to pay the costs of living for your family (even if they are not coming with you).

The amount of money you need to support your family is set by the size of your family and are based on 50% of the low income cut-off totals for rural areas. We update these amounts every year on the IRCC website.

We strongly recommend that you research the cost of living in the region of Canada where you plan to live. Bring with you as much money as possible to make your establishment in Canada easier.

Disclosure of funds

If you arrive in Canada with an amount greater or equal to CAN\$10,000, or its equivalent in a foreign currency, you must tell this to the Canada Border Services Agency (CBSA) officer. These funds could be in the form of:

- cash,
- securities in bearer form (for example, stocks, bonds, debentures, treasury bills), or
- bankers' drafts, cheques, travellers' cheques or money orders.

i Note: Failure to disclose funds can result in fines and imprisonment.

Biometric (fingerprints and photo) requirements

You and your family members may need to appear in person to have your fingerprints and photograph (biometric information) taken at a biometric collection service point.

Canadian citizens and **existing** permanent residents of Canada are **exempt** from giving biometrics.

⚠ As of December 3, 2019, you need to give biometrics when you apply from **within Canada**. You can go to a designated Service Canada location.

Find out if you need to give biometrics.

If you have to give biometrics, you can give them after you:

- pay for and submit your application and biometric fees, and
- get a biometric instruction letter (BIL) which will direct you to a list of biometric collection service points you may choose from

You must bring the BIL with you to the biometric collection service point to give your biometrics.

We encourage you to give your biometrics as soon as possible after getting the BIL. We'll start processing your application after we get your biometrics.

Where to give your biometrics

You **need to book an appointment** to give your biometrics at one of these official biometric collection service points.

Step 1. Gather Documents

What documents do I need?

Use the [Document Checklist \(IMM 5987\)](#) [\(PDF, 845 KB\)](#) to help you gather the necessary documents.

Important information: If you do not provide all the requested information and the documents from the checklist, your application will be returned to you.

Offer of Employment to a Foreign National - Rural and Northern Immigration Pilot (IMM 5984)

Your employer must complete this form and send you the original to include with your application package. **You must read and sign the declaration at the bottom of the form.**

Schedule 1 - Rural and Northern Immigration Pilot (IMM 5911)

You must complete and submit the Schedule 1 - Rural and Northern Immigration Pilot (IMM 5911).

Recommendation from the designated Economic Development Organization- Rural and Northern Immigration Pilot (IMM 0112)


You must submit your approved Recommendation from the designated Economic Development Organization (IMM 0112) that you received from the Economic Development Organization (EDO) of a participating community.

Translation of documents

You **must** submit the following for any document that is not in English or French, unless otherwise stated on your document checklist:

- the English or French translation; **and**
- an affidavit from the person who completed the translation (see below for details); **and**

- a **certified** copy of the original document.

 **Important information:** Translations must not be done by the applicants themselves nor by an applicant's parent, guardian, sibling, spouse, common-law partner, conjugal partner, grandparent, child, aunt, uncle, niece, nephew or first cousin.

Translators who **are certified** in Canada **don't need to supply an affidavit**. A certified translator will provide both a certified translation and certified copies of the original documents.

An affidavit is a document on which the translator has sworn, in the presence of a person authorized to administer oaths in the country where the translator is living, that the contents of their translation are a true translation and representation of the contents of the original document.

The affidavit must be sworn in the presence of:

In Canada:

- a notary public
- a commissioner of oaths
- a commissioner of taking affidavits

Authority to certify varies by province and territory. Consult your local provincial or territorial authorities.

Outside of Canada:

- a notary public

Authority to administer oaths varies by country. Consult your local authorities.


Certified true copies

To have a photocopy of a document certified, an authorized person must (as described below) compare the original document to the photocopy and must print the following on the photocopy:

- “I certify that this is a true copy of the original document”,
 - the name of the original document,
 - the date of the certification,
 - their name,
 - their official position or title, **and**
 - their signature.
-

Who can certify copies?

Only authorized people

 **Important information:** Certifying of copies must not be done by the applicants themselves nor by an applicant’s parent, guardian, sibling, spouse, common-law partner, conjugal partner, grandparent, child, aunt, uncle, niece, nephew or first cousin.

Persons authorized to certify copies include the following:

In Canada:

- a notary public
- a commissioner of oaths
- a commissioner of taking affidavits

Authority to certify varies by province and territory. Check with your local provincial or territorial authorities to learn who has the authority to certify.

Outside Canada:

- a notary public

Authority to certify international documents varies by country. Check with your local authorities to learn who has the authority to certify in your country.

Police certificates

If you and your family members are 18 years of age and older and aren't permanent residents or Canadian citizens, you must provide a valid police certificate for any country **other than Canada** in which you spent 6 or more months in a row since the age of 18.

i Note: You do **not** need to provide a police certificate from a country if you or your family members were under 18 years of age the entire time you lived in that country.

If the original certificate isn't in English or French, you must get an accredited translator to translate it. You must include both the police certificate and the original copy of the translation.

We'll also do our own background checks to see if there are reasons why you or your family members may not be admissible to Canada.

For specific and up-to-date information, see our guide on [where to get a police certificate](#).

Convictions / offences outside Canada

If you were convicted of or committed a criminal offence outside Canada, you may overcome this criminal inadmissibility


- by applying for rehabilitation, **or**
- you may be deemed to have been rehabilitated if at least ten years have passed since you completed the sentence imposed upon you, or

since you committed the offence, if the offence is one that would, in Canada, be an indictable offence punishable by a maximum term of imprisonment of less than ten years.

If the offence is one that would, in Canada, be prosecuted summarily, and if you were convicted for two (2) or more such offences, the period for rehabilitation is at least five (5) years after the sentences imposed were served or are to be served.

Convictions / offences in Canada

If you have a criminal conviction in Canada, you must seek a record suspension (formerly a pardon) from the Parole Board of Canada (PBC) before you will be admissible to Canada.

 **Note: Do not complete the forms in this guide until you have received your record suspension.**

You can request a *Record Suspension Application Guide* or additional information from:

Parole Board of Canada

Clemency and Record Suspension Division

410 Laurier Avenue West

Ottawa, Ontario

K1A 0R1

Telephone: 1-800-874-2652 (Callers in Canada and the United States only)

Fax (facsimile): 1-613-941-4981

Email: suspension@pbc-clcc.gc.ca

Website: <https://www.canada.ca/en/parole-board.html>

(The instructional guide and application forms can be downloaded from the website)

In order to be considered for a record suspension under the *Criminal Records Act*, a specified period of time must pass after the end of the sentence imposed. The sentence may have been payment of a fine, period of probation, or imprisonment.

i Note: Once you have a copy of the record suspension, send a photocopy to a Canadian visa office or Citizenship and Immigration Centre. If you are travelling to Canada carry a copy of the record suspension with you.

If you have had two (2) or more summary convictions in Canada, you may no longer be inadmissible if:

- at least five (5) years have passed since all sentences imposed were served or to be served,
- you have had no other convictions.

Step 2. Complete the Application

Filling out the application

Follow the step-by-step instructions below to complete the application forms.

The following are the forms that must be filled out and submitted:

For the employer:

- Offer of Employment to a Foreign National - Rural and Northern Immigration Pilot (IMM 5984) Pages 1-3

For the designated Economic Development Organization of the participating community:

- Recommendation from the designated Economic Development Organization – Rural and Northern Immigration Pilot - Rural and Northern Immigration Pilot (IMM 0112)

For the applicant:

- [Generic Application Form for Canada \(IMM 0008\) \(PDF, 677 KB\)](#)
- [Additional Dependents/Declaration \(PDF, 434 KB\)](#), if applicable
- [Schedule A – Background/Declaration \(IMM 5669\) \(PDF, 1.52 MB\)](#)
- [Offer of Employment to a Foreign National - Rural and Northern Immigration Pilot \(IMM 5984\) \(PDF, 1.55 MB\)](#)
- [Schedule 1 - Rural and Northern Immigration Pilot \(IMM 5911\) \(PDF, 1.91 MB\)](#)
- [Additional Family Information \(IMM 5406\) \(PDF, 2.23 MB\)](#)
- [Supplementary Information – Your travels \(IMM 5562\) \(PDF, 1.75 MB\)](#)
- [Separation Declaration for Minors Travelling to Canada \[IMM 5604\] \(PDF, 1.54 MB\)](#), if applicable
- [Statutory Declaration of Common-law Union \(IMM 5409\) \(PDF, 778 KB\)](#), if applicable
- [Document Checklist \(IMM 5987\) \(PDF, 845 KB\)](#)
- [Use of a Representative \(IMM 5476\) \(PDF, 1.48 MB\)](#), if applicable

Important information: It is a serious offence to give false or misleading information on these forms. The information you provide on your application may be subject to verification.

Be complete and accurate



Important information

Complete all sections. If a section does not apply to you, write “Not Applicable” or “NA”. If your application is incomplete it may be returned to you and this will delay the processing of your application.

If you need more space for any section, print out an additional page containing the appropriate section, complete it and submit it along with your application.

Generic Application Form for Canada (IMM 0008)

Who must fill out this application form?

This form must be completed by:

- You, the principal applicant.

Completing the form



Note

You must answer all questions on this application form unless indicated otherwise.

Download and fill out the application form on a computer. The IMM 0008 Generic Application Form for Canada **must be validated with a 2D bar code**.

Make sure that:

- you properly validate your answers when filling out this form, and
- the 2D bar codes are properly generated

If the 2D bar codes are missing or can't be machine read for any reason, the application will be returned to you without being processed.

You also have the option of saving your form and completing it later.

i Note: Completing the form electronically is easier and reduces the risk of errors that can slow down the application process.

Read and follow the steps below to help you fill out the form.

Application Details

Question 1

From the list, select the Program under which you are applying:

- Family
- Economic
- Refugee
- Other

Question 2

From the list, select the Category under which you are applying:

- If you chose “Family” in question 1, select one of the following:
 - Spouse
 - Common-law partner
 - Conjugal partner
 - Dependent child/adopted child
 - Child to be adopted in Canada
 - Parents/grandparents
 - Orphaned sibling/nephew/niece/grandchild
 - Other relative
- If you chose “Economic” in question 1, select one of the following:
 - Atlantic High Skilled Program
 - Atlantic International Graduate Program
 - Atlantic Intermediate Skilled Program
 - Home Child Care Provider Pilot
 - Home Support Worker Pilot

- Rural and Northern Immigration Program
- Federal Skilled Worker
- Federal Skilled Trades
- Self-Employed
- Provincial Nominee
- Canadian Experience Class
- Quebec Selected Skilled Worker
- Quebec Selected Entrepreneur
- Quebec Selected Self Employed
- Quebec Selected Investor
- Live-in Caregiver Program (LCP)
- Start-up Business
- Caregivers Program (select for the Interim Pathway for Caregivers)
- High Medical Needs Program
- Immigrant Investor Venture Capital Pilot Program
- If you chose “Refugee” in question 1, select one of the following:
 - In Canada – Refugee Claim
 - In Canada – Protected Person (for Convention Refugees or other protected persons applying for permanent residence from within Canada)
 - Outside Canada – Refugee (for Convention Refugees or other protected persons applying for permanent residence from outside Canada)
- If you chose “Other” in question 1, select one of the following:
 - In Canada – Humanitarian & Compassionate Considerations
 - Permit Holder Class

Question 3

Enter the total number of family members included in your application. This includes yourself and any family members, regardless of whether they intend to accompany you to Canada or not.

For refugee claimants in Canada only: Enter the total number of family members included in your application for refugee protection who are with you in Canada.

Question 4

Language preference

From the list, select your preferred language for:

- a. correspondence
- b. interview: if your native language is not in this list, select “other”
- c. interpreter requested: you must select “yes” if you do not select English or French for the interview

Question 5

Where do you plan on living in Canada?

From the list select the:

- a. Province/Territory
- b. City/Town

Question 6

If you plan to live in the Province of Quebec and are applying under a Quebec immigration program, have you received your Certificat de Sélection du Québec (CSQ)?

- a. Select the corresponding box
- b. If you selected “**Yes**”, enter the CSQ (Certificat de Sélection du Québec) number
- c. If you selected “**No**”, enter the date when you applied for your CSQ (Certificat de Sélection du Québec) (if you have not yet applied, please do so before applying for permanent residence)

i Note: If you are not applying under a **Quebec immigration program**, select “no” for Question 6 a) and leave 6 c) blank.

Principal Applicant’s Personal Details

The Principal Applicant must answer the following questions.

Question 1

Enter your full **family name** (surname or last name) as shown on your passport, travel or identity document.

Note: If you are a parent of a child to be adopted in Canada who is not yet identified, indicate your family name(s).

Enter all of your **given name(s)** (first, second or more) as shown on your passport, travel or identity document. Do not use initials.

Note: If you are a parent of a child to be adopted in Canada who is not yet identified, indicate "Child" or leave the given name field blank.

Question 2

Nickname/Alias

Select the box to tell us if you have ever used any other names than those indicated in question one. This could be your birth name, maiden name, married name, nickname, etc. If "**Yes**", enter your nickname/alias in the family name and given name(s) fields.

Question 3

If you know your Unique Client Identifier number (UCI) or Client Identification number (Client ID), enter it here without any spaces. If you applied for temporary or permanent residence in the past, this is an 8 or 10 digit number you can find on previous documents sent by us. If this is your first application with us, or if you do not know your UCI, leave this space blank.

Question 4

From the list, select your gender (**F**-Female, **M**-Male or **X**-Another gender).

i Note: If you choose the X gender identifier and you currently have or have had a Canadian temporary resident document (visa, eta, work permit or study permit) with a gender identifier other than X, you need to complete the [Request Form for a Change of Sex or Gender Identifier \(PDF, 1.6 MB\)](#) and send it with your application.

If you've never had a Canadian temporary resident document and your foreign travel document or passport does not contain the X gender identifier (or an equivalent non-binary option), you also need to complete the [Request Form for a Change of Sex or Gender Identifier \(PDF, 1.6 MB\)](#) and send it with your application.

No supporting documents are required.

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select "Unknown".

Question 5

Enter your height in either centimetres or feet and inches.

Question 6

From the list, select your eye color.

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select "Other".

Question 7

Enter your date of birth. If you do not know your complete date of birth, please use an "*" (asterisk) to fill in the spaces for the unknown year, month or day. For example, if the day and month of your date of birth is unknown you could enter 1964/*/*.

Question 8

Enter your place of birth, including the city or town, or country of birth as shown in your passport or your travel document.

- **Note:** If you are a parent of a child to be adopted in Canada who is not yet identified, indicate “Unknown” for the city or town and select the country where you intend to adopt a child.

Question 9

Citizenship(s)

1. From the list, select your country of citizenship.
2. If you are a citizen of more than one country, select your other country of citizenship.

- **Note:** If you are a parent of a child to be adopted in Canada who is not yet identified, select the country where you intend to adopt a child.

Question 10

Current country of residence

From the list, select:

- The name of your current country of residence. Your country of residence is the country in which you are residing, provided that you have been lawfully admitted to that country.

For refugee claimants in Canada only: select **Canada** whether you have been lawfully admitted or not.

- Your immigration status in that country (indicate one of the following):
 - Citizen
 - Permanent resident
 - Visitor
 - Worker
 - Student

- Other
- Protected Person
- Refugee Claimant
- Foreign National
- Other: This section must be completed if you selected “Other” as a status.
- The dates (From – To) you have been living in your current country of residence.

For out-of-status applicants:

- for “Status” select “Other”;
- for “Other” type in “Out of status, requires restoration”;
- leave the “From” and “To” boxes blank.

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select the country where you intend to adopt a child and “Citizen” as the immigration status in that country.

Question 11

Enter the date of your last entry to Canada, if applicable.

Enter the place you last entered Canada (example: Toronto airport, Lacolle border crossing, seaport Yarmouth, etc.).

Question 12

Previous countries of residence

Select the box to tell us if you have lived in any country other than your country of citizenship or your current country of residence for more than six (6) months in the past five (5) years.

If you checked “Yes”, for each country select:

- The name of the country you lived in
- Your immigration status for the time you were in that country:
 - Citizen

- Permanent resident
 - Visitor
 - Worker
 - Student
 - Other
 - Protected Person
 - Refugee Claimant
 - Foreign National
- Other: This section must be completed if you selected “Other” as a status
 - The dates (From – To) you were living in that country.

Question 13

- a. From the list, choose your current marital status:

Annulled Marriage:

This is a marriage that is legally declared as not valid. An annulment can also be a declaration by the Catholic Church that the marriage union did not have a binding force.

Common-Law:

This means that you have lived continuously with your partner in a marital-type relationship for a minimum of one (1) year.

Divorced:

This means that you are officially separated and have legally ended your marriage.

Legally Separated:

This means that you are married, but no longer living with your spouse.

Married:

This means that you and your spouse have had a ceremony that legally binds you to each other. Your marriage must be legally recognized in the country where it was performed and in Canada.

Single:

This means that you have never been married and are not in a common-law relationship.

Widowed:

This means that your spouse has died and that you have not re-married or entered into a common-law relationship.

- b. Enter the date (year, month and day) you were married or you entered into your current common-law relationship.
- c. Enter the family name(s) and given name(s) of your current spouse or common-law partner.

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select "Single".

Question 14

Select the box to tell us if you have been married or in a common-law relationship. If you checked "**Yes**", give the following details for your **previous spouse/common-law partner**:

- Family name(s)
- Given name(s)
- Type of relationship:
 - Common-law **or**
 - Married
- Dates (From – To) for which you were in the relationship with your previous spouse/common-law partner
- Date of birth.

Contact Information

Question 1

Enter your current mailing address (where information should be mailed) by typing the following information:

- Post Office Box (P.O. Box) number, if applicable. If you do not enter a post office box, you must provide the Street number must
- Apartment (Apt.) or Unit, if applicable
- Street number (No.), if applicable. It is the number on your house or apartment building. You must provide a street number if you did not enter in a P.O. (Post Office) Box
- Street name, if applicable
- City or Town
- From the list, select the Country of your current mailing address
- Province or State
- Postal code/zip code
- District, if applicable

i Note: All correspondence will go to this address unless you indicate your e-mail address.

If you wish to have a representative who can conduct business on your behalf, you **must** provide their address in this section **and** on the **Use of a Representative** (IMM 5476) form.

For more information read the [Use of a Representative](#) guide.

Question 2

Select the box to tell us if your residential address (where you live) is the same as your mailing address. If “**No**”, enter the following information:

- Apartment (Apt.) or Unit, if applicable
- Street Number (No.). It is the number on your house or apartment building.
- Street Name

- City or Town
- Country
- Province or State
- Postal Code/zip code
- District, if applicable

Question 3

Enter your telephone number including the country code, area/regional codes, etc. (et cetera)

If you have an extension number, indicate it after your phone number under “Ext. (extension)”

Select the box to tell us if your telephone number is from Canada/the United States (US) or Other (any other country).

From the list, select the type of telephone:

- Residence (home)
- Cellular (cell/mobile)
- Business (work)

Question 4

If you have a second telephone number enter it here including the country code, area/regional codes, etc. (et cetera).

If you have an extension number, indicate it after your phone number under “Ext. (extension)”

Providing an alternate telephone number will help make sure we can contact you with information about your application.

Select the box to tell us if your second telephone number, is from Canada/the United States or Other (any other country).

From the list, select the type of telephone:

- Residence (home)
- Cellular (cell/mobile)
- Business (work)

Question 5

If you have a fax number, enter it here, including country code, area/regional codes, etc. (et cetera).

Select the box to tell us if the facsimile (fax) number is from Canada or the United States or Other (any other country).

Question 6

If you have an email address, enter it here. (e.g.:name@provider.net)

i Note: By indicating your e-mail address, you are hereby authorizing IRCC to transmit your file and personal information to this specific e-mail.

Passport

Question 1

Select the box to tell us if you have a valid passport or travel document. If you don't have one or can't obtain one, you must select the "No" box.

Question 2

If you select "Yes", provide your passport or travel document number exactly as shown on the document. Make sure there is no space between each number or letter.

Question 3

From the list, select the name of country or territory that issued your passport or travel document.

Question 4

Enter the date your passport or travel document was issued.

Question 5

Enter the date your passport or travel document will expire.

Question 6

For this trip – select **Yes** or **No** to tell us if you are using a passport issued by the Ministry of Foreign Affairs in Taiwan that shows your personal identification number.

Question 7

For this trip – select **Yes** or **No** to tell us if you are using a National Israeli passport.

National Identity Document

Question 1

Select the box to tell us if you have a valid national identity document.

Question 2

If you selected “**Yes**”, provide your national identity document number exactly as shown on the identity document. Make sure there is no space between each number or letter.

Question 3

From the list, select the name of the country or territory that issued your national identity document.

Question 4

Enter the date your national identity document was issued.

Question 5

Enter the date your national identity document will expire.

Education/Occupation Detail

Question 1

From the list, select your highest level of education.

- **None:** No education
- **Secondary or less:** High school diploma obtained after elementary school and before college, university, or other formal training.
- **Trade / Apprenticeship certificate / Diploma:** Diploma completed in a specific trade, such as carpentry or auto mechanics.
- **Non-university certificate / Diploma:** Training in a profession that requires formal education but not at the university level (for example, dental technician or engineering technician).
- **Post-secondary – No degree:** Post-secondary studies at a college or university but no degree earned.
- **Bachelor’s degree:** Academic degree awarded by a college or university to those who completed an undergraduate curriculum; also, called a baccalaureate. Examples include a Bachelor of Arts, Science or Education.
- **Post Graduate – No degree:** Post Graduate studies at a college or university but no degree earned (Master of PhD).
- **Master’s degree:** Academic degree awarded by a graduate school of a college or university. You must have completed a Bachelor’s degree before a Master’s degree can be earned.
- **Doctorate – Ph D:** Highest university degree usually based on at least three (3) years of graduate studies and a thesis. Normally, you must have completed a Master’s degree before a PhD can be earned.

Question 2

Enter the total number of years of formal education that you have completed, including elementary and secondary school.

Question 3

Enter your current occupation.

- **Note:** If you are a parent of a child to be adopted in Canada who is not yet identified, indicate “Unknown”.

Question 4

Enter your intended occupation in Canada.

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, indicate “Unknown”.

Language Detail

Question 1

This question is not for selection purposes. One of Canada’s immigration objectives is to support and assist the development of minority language communities in Canada.

- a. From the list, select your first (native) language. This is the language that you learned at home during your childhood and that you still understand. If your native language is not in this list, select “Other”.
- b. If your native language is not English or French, select which one you would most likely use:
 - English
 - French
 - Neither

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select the native language of the country where you intend to adopt a child.

Question 2

From the list, select whether you are able to communicate in English and/or French:

- English
- French

- Both
 - Neither
-

Dependant(s)

You must answer each question on behalf of each of your dependant(s).

To add a new dependant to the application, click the “Add Dependant” button, located at the bottom of the page.

To remove a dependant from the application, click the “Remove Dependant” button.

You can add up to five (5) dependants using this form.

If you have more than five (5) dependants:

To include everyone in your application you must complete the following form for **each additional** family member:

- [Additional Dependants/Declaration \[IMM 0008DEP\].\(PDF \(Portable Document Format\), 424.19 KB \(Kilobyte\)\).](#)

Important



You **must list all family members** in your application for permanent residence, **whether they are accompanying you to Canada or not.**

Note

You must also provide details on family members whose location is unknown (including those missing or presumed dead). If these family members are not listed on your application, you will not be able to sponsor them at a later date.

Dependant’s Personal Details

Questions 1-9

Questions 1 to 9 are the same questions you answered for yourself. See the previous instructions to help you answer the questions for your dependant(s).

Question 10

- a. From the list, select your dependant's relationship to you, the principal applicant:
- Adopted Child
 - Child
 - Common-law partner
 - Grandchild
 - Other
 - Spouse
 - Step-Child
 - Step-Grandchild
- b. Complete if you select "Other"

Question 11

- a. Select the box to tell us if your dependant will accompany you to Canada.
- b. If you answered "**No**", explain why your dependant is non-accompanying.

Question 12

From the list, select the type of dependant:

Type A

The dependant is **under** the age of 22 and single (not married and not in a common-law relationship).

Type B (Important: This dependent type applies only if your child's age was locked in before August 1, 2014)

The dependant has been continuously enrolled in and in attendance as a full time student at a post-secondary institution accredited by the relevant

government authority and has depended substantially on the financial support of a parent since before the age of 22.

Type C

The dependant is 22 years of age or older, has depended substantially on the financial support of a parent since before the age of 22, and is unable to provide for themselves because of a medical condition.

Not sure which type of dependant your child is? [Check if your child qualifies as a dependant by answering a few questions.](#)

Question 13

Current country of residence

From the list, select the appropriate information to tell us:

- The name of your dependant's current country of residence. The country of residence is the country in which they are residing, provided they have been lawfully admitted to that country.

For refugee claimants in Canada only: select **Canada** whether your dependant has been lawfully admitted or not.

- Your dependant's immigration status in that country (indicate one of the following):
 - Citizen
 - Permanent resident
 - Visitor
 - Worker
 - Student
 - Other
 - Protected Person
 - Refugee Claimant
 - Foreign National
- Other: This section must be completed if you selected "Other" as a status.
- The dates (From – To) your dependant has been living in their current country of residence.

For out-of-status applicants:

- for “Status” select “Other”;
- for “Other” type in “Out of status, requires restoration”;
- requires restoration, Leave the “From” and “To” boxes blank.

Question 14

Enter the date of your dependant’s last entry to Canada.

Tell us the place they last entered Canada (example: Toronto airport, Lacolle border crossing, seaport Yarmouth, etc.).

Question 15

Previous countries of residence

Select the box to tell us if your dependant has lived in any country other than their country of citizenship or their current country of residence for more than six (6) months in the past five (5) years.

If you checked “**Yes**”, select the appropriate information from the list to tell us the following:

- The name of the country your dependant lived in
- Your dependant’s immigration status for the time they were in that country:
 - Citizen
 - Permanent resident
 - Visitor
 - Worker
 - Student
 - Other
 - Protected Person
 - Refugee Claimant
 - Foreign National
- Other: This section must be completed if you selected “Other” as a status
- The dates (From – To) your dependant was living in that country.

Question 16

- a. From the list, select your dependant's current marital status:
- Annulled Marriage
 - Common-Law
 - Divorced
 - Legally Separated
 - Married
 - Single
 - Widowed
- b. Enter the date (year, month and day) your dependant was married or entered into their current common-law relationship.
- c. Tell us the family name(s) and given name(s) of your dependant's current spouse or common-law partner.

Question 17

Select the box to tell us if your dependant has previously been married or in a common-law relationship. If you selected "**Yes**", give the following details for your dependant's **previous spouse/common-law partner**:

- Family name(s)
- Given name(s)
- Type of relationship:
 - Common-law **or**
 - Married
- Dates (From – To) your dependant was in the relationship with their previous spouse/common-law partner.

Passport

Question 1

Select the box to tell us if your dependant has a valid passport or travel document. If you don't have one or can't obtain one, you must select the "No" box.

Question 2

If you selected “**Yes**”, provide their passport or travel document number exactly as shown on the document. Make sure there is no space between each number or letter.

Question 3

From the list, select the name of the country or territory that issued their passport or travel document.

Question 4

Enter the date their passport or travel document was issued.

Question 5

Enter the date their passport or travel document will expire.

Question 6

For this trip – select **Yes** or **No** to tell us if they’re using a passport issued by the Ministry of Foreign Affairs in Taiwan that shows their personal identification number.

Question 7

For this trip – select **Yes** or **No** to tell us if they’re using a National Israeli passport.

National Identity Document

Question 1

Select the box to tell us if your dependant has a valid national identity document.

Question 2

If you selected “**Yes**”, provide their national identity document number exactly as shown on the document. Make sure there is no space between each number or letter.

Question 3

From the list, select the name of the country or territory that issued their national identity document.

Question 4

Enter the date their national identity document was issued.

Question 5

Enter the date their national identity document will expire.

Education/Occupation Detail

Question 1

From the list, select your dependant's highest level of education.

- **None:** No education
- **Secondary or less:** High school diploma obtained after elementary school and before college, university, or other formal training.
- **Trade / Apprenticeship certificate / Diploma:** Diploma completed in a specific trade, such as carpentry or auto mechanics.
- **Non-university certificate / Diploma:** Training in a profession that requires formal education but not at the university level (for example, dental technician or engineering technician).
- **Post-secondary – No degree:** Post-secondary studies at a college or university but no degree earned.
- **Bachelor's degree:** Academic degree awarded by a college or university to those who completed an undergraduate curriculum; also, called a baccalaureate. Examples include a Bachelor of Arts, Science or Education.
- **Post Graduate – No degree:** Post Graduate studies at a college or university but no degree earned (Master of PhD).
- **Master's degree:** Academic degree awarded by a graduate school of a college or university. You must have completed a Bachelor's degree before a Master's degree can be earned.

- **Doctorate – Ph D:** Highest university degree usually based on at least three (3) years of graduate studies and a thesis. Normally, you must have completed a Master’s degree before a PhD can be earned.

Question 2

Tell us the total number of years of formal education that they completed, including elementary and secondary school.

Question 3

Tell us their current occupation.

Question 4

Tell us their intended occupation in Canada.

Language Detail

Question 1

This question is not for selection purposes. One of Canada’s immigration objectives is to support and assist the development of minority language communities in Canada.

- a. From the list, select your dependant’s first (native) language. This is the language that they learned at home during their childhood and they still understand. If their native language does not appear in this list, select “Other”.
- b. If your dependant’s native language is not English or French, select which one they would most likely use:
 - English
 - French
 - Neither

i Note: If you are a parent of a child to be adopted in Canada who is not yet identified, select the native language of the country where you intend to adopt a child.

Question 2

From the list, select if they are able to communicate in English and/or French:

- English
- French
- Both
- Neither

Question 3

Select **Yes** or **No** to tell us if your dependant(s) have taken a test from a designated testing agency to assess their proficiency in English or French.

Consent and Declaration of Applicant

1. Once the application is completed, click on the “**Validate**” button located at the top or bottom of the form. This will generate a **barcode page or pages** (see image below).



i Note: This barcode page will not appear if you fill out your application by hand.

2. **Print all pages** of your application form.
3. Read all of the statements in all sections carefully and:
 - a. Write your name in the space provided.
 - b. Check the appropriate box to indicate if you agree that the information contained in this application related to your



Note

intended occupation, education and work experience may be shared with prospective employers in order to assist them in hiring workers.

- c. Sign, with a hand written signature, and date in the spaces provided.

By signing, you certify that you fully understand the questions asked, and that the information you have provided is complete, truthful, and correct. If you do not sign and date, the application will be returned to you.

4. Place the barcode page(s) on the **top** of your application (forms and supporting documents) when you submit it.

Additional Dependants/Declaration Form (IMM 0008DEP)

Who must fill out this application form?

This form must be completed by:

- You, the principal applicant, on behalf of each of your dependants not included in the *Generic Application Form for Canada* (IMM 0008).

The questions are the same that you answered for yourself and other dependants on the IMM 0008.

Follow the [previous instructions](#) to help you answer the questions.

Consent and Declaration of Applicant

Read all of the statements in all sections carefully and then:

- a. Write your dependant's name in the space provided.
- b. Select the box to tell us if you agree that the information contained in this application related to your dependant's intended occupation,

education and work experience may be shared with prospective employers to assist them in hiring workers.

c. Sign and date in the spaces provided.

By signing, you certify that your dependant fully understands the questions asked, and that the information you have provided is complete, truthful, and correct. If you do not sign and date, the application will be returned to you.

Note: If you are **less than 18 years of age**, your form must be signed by one of your parents or a legal guardian.

Schedule A – Background/Declaration (IMM 5669)

This form must be completed by:

- you, the principal applicant;
- your spouse or common-law partner (whether accompanying you to Canada or not), **and**
- your dependent children aged 18 years or older (whether accompanying you to Canada or not).

For refugee claimants in Canada: Only family members included in your application for refugee protection who are with you in Canada must complete this form.

Question 1

Enter your full **family name** (surname or last name) exactly as it is shown on your passport, travel or identity document.

Enter all of your **given name(s)** (first, second or more) exactly as they are shown on your passport, travel or identity document. Do not use initials.

Question 2

Enter your name in your native language or script (if applicable).

For example: Arabic, Cyrillic, Chinese, Farsi, Korean, Japanese characters or Chinese commercial/telegraphic code.

Question 3

Enter your date of birth. If you do not know your complete date of birth, please use an “*” (asterisk) to fill in the spaces for the unknown year, month or day. For example, if the day and month of your date of birth is unknown you could enter 1964/*/*.

Question 4

Provide your **father’s** personal details including their:

- family name (surname or last name),
- given name(s),
- date of birth,
- town or city of birth,
- country of birth,
- date of death (if applicable).

Question 5

Provide your **mother’s** personal details including their:

- family name (surname or last name),
- given name(s),
- date of birth,
- town or city of birth,
- country of birth,
- date of death (if applicable).

Question 6

Answer each question by checking the appropriate box.

If you answered “**Yes**” to one or more of these questions, you must explain what happened in the space provided. If you need more space, attach a separate sheet of paper.

For questions 7-12, when answering:

- Do NOT use abbreviations
- Do NOT leave gaps in time

If a question doesn't apply to you, write "N/A" in the question.

If you need more space, attach a separate sheet of paper.

 **Important information: Processing will be delayed if you do not account for all periods of time.**

Question 7

Education

Enter the number of years of formal education you have completed at each of the levels indicated.

Provide the details about each secondary and post secondary educational institution you attended, including the:

- period of time that you attended the institution,
- name of the institution,
- city and country,
- type of certificate or diploma issued, and
- field of study.

If no diploma was issued, write "N/A (Not Applicable)". If you need more space, attach a separate sheet of paper.

Question 8

Provide the details of your personal history **since the age of 18, or the past 10 years**, whichever is most recent.

Start with the most recent information.

If you were working:

- under "Activity", enter your occupation or job title.
- make sure you provide a specific job title
- If your job title is not clear, provide a brief list of your duties

If you were not working:

- Explain what you were doing (for example: unemployed, studying, travelling, retired, in detention, etc.)

If you were outside your country of nationality, enter your status of the country you were in.

⚠ Important information: Please ensure that you do not leave any gaps in time. Failure to account for all time periods will result in a delay in the processing of your application.

Question 9: Membership in organizations

If you were or still are a member of an association or organizing, enter the names here.

This includes:

- political organizations,
- social organizations,
- youth or student organizations,
- trade unions, and
- professional associations.

If you were not a member of an association or organization, do not write “not applicable”. Instead, enter: **“I have never been a member of an organization or association”**.

Question 10

Enter any government positions you have held in the past such as:

- Civil servant;
- Judge;
- Police officer;
- Employee in a security organization;
- Etc. (et cetera)

Do not use abbreviations.

Enter “NONE” in the box if you have not been a member of an association or organization.

Include:

- the name of the country and the level of jurisdiction (examples: national, regional or municipal),
- the name of the department or the branch you worked for, and
- activities and/or positions that you held.

i Do not use abbreviations.

Question 11

Give complete details about your military or paramilitary service (if applicable). Provide the details of your military or paramilitary service for each of the countries whose armed forces you served in. If you were not in any military or paramilitary service, write “NONE”. Do not leave gaps in time.

Question 12

Enter the residential addresses where you have lived since your 18th birthday or the past 10 years, whichever is most recent, complete with the postal code. Do not use P.O. box addresses.

Authority to disclose personal information**Declaration of applicant**

Read all of the statements in all sections carefully. Sign and date in the boxes provided. By signing, you certify that you fully understand the questions asked, and that the information you have provided is complete, truthful, and correct. If you do not sign and date, the application will be returned to you.

i Note: The bottom section of Schedule A should not be completed at this time.

Schedule 1- Rural and Northern Immigration Pilot (IMM 5911)

Who must fill out this application form?

This form must be completed by:

- You, the principal applicant.

Application Details

Question 1

- Enter your full family name (surname or last name) as shown on your passport, travel or identity document.
- Enter all of your given name(s) (first, second or more) as shown on your passport, travel or identity document. Do not use initials.
- Provide your passport or travel document number exactly as shown on the document. Make sure there is no space between each number or letter.
- Enter your date of birth. If you do not know your complete date of birth, please use an “*” (asterisk) to fill in the spaces for the unknown year, month or day. For example, if the day and month of your date of birth is unknown you could enter 1964/*/*.
- Enter your country of birth as shown in your passport or your travel document.
- Enter your country of citizenship as shown in your passport.
- The name of your current country of residence. Your country of residence is the country in which you are residing, provided that you have been lawfully admitted to that country.
- Enter your telephone number including the country code, area/regional codes, etc. (et cetera). If you have an extension number, indicate it after your phone number under “Ext. (extension)”
- If you have an email address, enter it here. (e.g.:name@provider.net)

i Note: By indicating your e-mail address, you are hereby authorizing the EDO and IRCC to transmit your file and personal information to this specific e-mail.

- j. From the list, choose and enter your current marital status:
- k. Enter the total number of family members who are coming to Canada with you (including yourself).
- l. Enter your current residential address (where you live) by typing the following information:
 - Post Office Box (P.O. Box) number, if applicable. If you do not enter a post office box, you must provide the Street number
 - Apartment (Apt.) or Unit, if applicable
 - Street number (No.), if applicable. It is the number on your house or apartment building. You must provide a street number if you did not enter in a P.O. Box
 - Street name, if applicable
 - City or Town
 - From the list, select the Country of your current mailing address
 - Province or State
 - Postal code/zip code
 - District, if applicable

Question 2

- a. Enter the name of the business that has offered you employment.
- b. Enter the business telephone number including the country code, area/regional codes, etc. (et cetera) If there is an extension number, indicate it after your phone number under "Ext. (extension)"
- c. Enter the mailing address of the business that has offered you employment.
- d. Enter the address of the place where you will be physically working (if different from business mailing address).
- e. Enter the job title of the position being offered.
- f. Enter the National Occupation Classification (NOC) code of the position being offered.

- g. Enter the North American Industry Classification System (NAICS) code for the industry in which you will work (as identified in the job offer provided by your employer IMM 5984).
- h. Provide a detailed list of the main duties (most significant duties) you are expected to perform in the position being offered.
 - i. Does the job have an end date? Respond “yes” or “no”.
 - j. Enter the expected start date of the job. If you are already working for the employer who offered you the job, enter, “Current employer”
- k. Provide a brief explanation about how you found this job (Job Bank, newspaper, job fairs, etc.).
- l. Respond “yes” or “no” if you met with your prospective employer prior to the job offer and how you met with them (Was it a face-to-face interview or remotely, (ex., over telephone or Skype, etc.?).

Question 3

- a. Enter the name of the approved language testing agency. See valid language test results for more information.
- b. Enter the date when you received your language test results. You can find this information on your language test results page. This could also be the date the testing official signed them.
- c. Enter the date when you took the test. You can find this information on your language test results page.
- d. Enter your scores in the appropriate fields.

Question 4 (Work experience - If applicable)

- a. Respond “yes” or “no” as to whether you are an international student who graduated with an eligible credential from a Canadian public post-secondary institution in the community **and** exempt from the work experience requirement. If no, the following information must be completed.
- b. Enter a start and end date of your employment. If no end date, enter “Ongoing”.
- c. Enter the business name of your employer.
- d. Enter the address of the work location.

- e. Enter the job title of the position.
- f. Enter the National Occupation Classification (NOC) code of the position you worked.
- g. Provide a detailed list of the main duties (most significant duties)
- h. Enter the name of your immediate supervisor or personnel officer at the business.
- i. Enter the email address of your employment reference.
- j. Enter the telephone number of your employment reference.

Question 5

- a. From the list, select your highest level of education. See [Educational requirements](#) for more information.
- b. Enter the date you successfully completed your studies (graduation date).
- c. Enter the name of the educational institution where you completed your studies and address.
- d. If you have foreign credential, enter the information found on your Educational Credential Assessment (ECA). See [How to get an educational credential assessment \(ECA\)](#) for a list of IRCC designated organizations.
 - i. Enter the name of the organization that issued your ECA.
 - ii. Enter the date your ECA was issued (year, month, day)
 - iii. Enter your ECA certificate number

Question 6

- a. Respond “yes” or “no” as to whether you have familiarized yourself with the “[Proof of funds](#)” requirement (if you are not currently working in Canada) and attest that you have sufficient funds to meet the requirements.

Question 7

DECLARATION

- Signature of declarant
- Date (year, month, day)

Additional Family Information (IMM 5406)

This form must be completed by:

- You, as the principal applicant,
- Your spouse or common-law partner (whether accompanying you to Canada or not), and
- Your dependent children aged 18 or over (whether accompanying you to Canada or not).

SECTION A

Write the personal details for:

- yourself,
 - If you are married and you were physically present at the marriage, indicate “married – physically present” in the marital status box
 - If you are married and you were not physically present at the marriage, indicate “married – not physically present” in the marital status box
- your spouse or common-law partner, (if applicable)
 - If you are married and your spouse was physically present at the marriage, indicate “married – physically present” in the marital status box
 - If you are married and your spouse was not physically present at the marriage, indicate “married – not physically present” in the marital status box
- your mother, and
- your father.

SECTION B

Write the personal details for your children. It is very important that you list all of your children (even if they are already permanent residents or citizens of Canada). This includes:

- married children,
- adopted children,
- children of your spouse(step-children) or common-law partner,
- any of your children who have been adopted by others,
- any of your children who are in the custody of an ex-spouse, former common-law partner or other guardian.

You must answer all questions. If any sections do not apply to you, answer “N/A”.

SECTION C

Write personal details about your:

- brother(s),
- sister(s),
- half-brother(s) and half-sister(s),
- step-brother(s) and step-sister(s).

SECTION D

After carefully reading the statements contained in this section, sign and date the declaration.

Supplementary Information: Your Travels (IMM 5562)

This form must be completed by:

- you, the principal applicant;

You must complete all sections including those for your spouse or common law partner (whether accompanying or not) and each dependent child over the age of 18 (whether accompanying or not).

If there is not enough space to provide all the necessary information, use an extra sheet of paper. Print your name and the form's title on the additional sheet.

Question 1

Write your full family name (surname/last name) as it is shown on your passport or on the official documents that you will use to obtain your passport.

Write all of your given names (first, second or more) as they are shown on your passport or official documents. **Do not use initials.**

Question 2a

List all trips you have taken outside your country of origin or of residence in the last ten years (or since your 18th birthday, if this was less than ten years ago). Include all trips: tourism, business, training, etc. (et cetera)

If you did not travel outside your country during this period, select "**did not travel**".

Question 2b

List all trips your spouse or common-law partner has taken outside their country of origin or of residence in the last ten years (or since their 18th birthday if this was less than ten years ago). Include all trips: tourism, business, training, etc. (et cetera)

If they did not travel outside their country during this period, select "**did not travel**".

Question 2c,d,e

Write the full name (given name and surname/family name) of your dependent child 18 years or older as it appears on their passport or on the official documents that will be use to obtain their passport. Do not use initials.

List all trips that the dependent child has taken outside their country of origin or of residence in the last ten years (or since their 18th birthday if this was less than ten years ago). Include all trips: tourism, business, training, etc. (et cetera)

If they did not travel outside their country during this period, check “**did not travel**”.

Statutory Declaration of Common-Law Union (IMM 5409)

Who must complete this form?

This form **must** be completed and signed by the sponsor and common-law partner, **only if** the latter is a co-signer on the application

Question 1

Write the following information in the space provided:

- Country of current residence
- Province/state/territory of current residence
- Name of the declarant
- Name of the declarant’s partner
- Name of city, town, village
- Name of county (if applicable)
- Name of province/state/territory
- Name of the country
- Number of continuous year(s) in a conjugal relationship
- Date of the relationship (from-to)

Question 1A

Check the box to indicate if you have jointly signed a residential lease, mortgage or purchase agreement relating to a residence in which you both live.

Question 1B

Check the box to indicate if you jointly own property other than your residence.

Question 1C

Check the box to indicate if you have a joint bank, trust credit union or charge card accounts.

Question 1D

Check the box to indicate if you have declared your common-law union under the *Canadian Income Tax Act* (T-1 "General individual income Tax Return")

Question 2

Check the box to indicate if you have life insurance on yourself which names your common-law partner as a beneficiary.

Question 3

Check the box to indicate if your common-law partner has life insurance on themselves which names you as a beneficiary.

Question 4

If you answered "**NO**" to questions **1** to **3**, indicate other documentary evidence you have that would indicate your relationship as common-law partners

Question 5

SOLEMN DECLARATION

Write the following information in the space provided:

- Name of the declarant
- Name of the declarant's partner
- Name of the city, town, village
- Name of the county
- Name of the province/state/territory
- Name of the country
- Date (day, month, year)
- Signature of the declarant
- Signature of the declarant's partner
- Name of the person who administered the declaration
- Select the person's title from the choices provided
- Signature of the person who administered the declaration

Use of a Representative (IMM 5476)

Who may use this form?

Fill out this form **only** if you:

- are appointing a representative;
- need to update contact information for your previously appointed representative; **or**
- are cancelling a representative's appointment.

If you have dependent children aged 18 years or older, they must fill out their own copy of this form if a representative is also conducting business on their behalf.

Who is a representative?

A **representative** is someone who:

- you have appointed by completing the IMM 5476 form;
- gives advice, consultation, or guidance to you at any stage of the application process; and

- has your consent to conduct business on your behalf with IRCC and the Canada Border Services Agency (CBSA).

You are not obliged to hire a representative. We treat everyone equally, whether they use the service of a representative or not.

For more information, see: [Use of a Representative](#).

Step 3. Pay the Fees

Calculating your fees

Use the table below to calculate the total amount of fees to be paid. We recommend you pay the [right of permanent residence fee](#) (\$490) now to avoid delays. You will have to pay it before you become a permanent resident.

Application	\$CAN
Your application Processing fee (\$550) and right of permanent residence fee (\$490)	1,040
Your application (without right of permanent residence fee)	550
Include your spouse or partner Processing fee (\$550) and right of permanent residence fee (\$490)	1,040
Include your spouse or partner (without right of permanent residence fee)	550
Include a dependent child	150 ^(per child)

Note: Dependent children are exempt from paying the Right of Permanent Residence fee.

Biometrics Fees	\$CAN
Biometrics – per person	\$85
Biometrics – per family (2 or more people)	\$170

Maximum fee for a family of 2 or more people applying at the same time and place

How to pay the fees for your application

To pay your fees for your application you'll need:

- a valid email address;
- access to a printer (you'll need to print the receipt), **and**
- a credit card or Canadian debit card.

Visit the link below and follow these instructions to pay:


- Go to [Online Payment](#).
- Follow the online instructions.
 - **At the end**, click on the button to print the IRCC official receipt with barcode. Print two copies.
- **Attach a copy** of this receipt to your completed application.
 - Keep the second copy of the receipt for your records.

Do not exit without printing the receipt! The printed receipt is your proof of payment!

Payment Issues

No fee included or Insufficient Fees

If you do not pay the full fees for your application(s) we will return your application(s). We will only start processing your application after you return it with the correct fees.

 For immigration applications, see [section 10 of the IRPR](#) and for citizenship applications, see [section 13 of the *Citizenship Act*](#) for more information.

Overpayment

If you pay more than the fees needed for your application(s) we will start processing your application, and send you a refund as soon as possible.

Note: You don't have to ask for a refund. It will be done automatically.

Note: If you're eligible for a refund, we will issue the refund to the person indicated on the **Payer Information** section of the receipt (paper applications). If there is no name indicated on the receipt, we will send the refund to the applicant.

Additional fees

You will also have to pay fees to third parties for yourself and your family members (if applicable) for:

- medical examinations
- police certificates
- language assessments
- educational credential assessments

Step 4. Mail the Application

Mailing instructions

Follow the instructions below to determine where to submit your application.



Note

- Put the completed forms, supporting documents required by the CIO and fee payment receipt in a 23 cm x 30.5 cm (9" x 12") envelope.
- Send your completed application to one (1) of the addresses shown below, depending on how it will be mailed.

Regular mail:

Affix sufficient postage (top right of the envelope)

Attach enough postage



Sender (top left of the envelope)

(Your Name)

(Your Address)

(Your Postal Code)

Recipient (centre of the envelope)

Immigration, Refugees and Citizenship Canada

Rural and Northern Immigration Pilot

Centralized Intake Office

PO BOX 1500


Sydney, NS

B1P 0J4

Canada

Or by courier:

Affix sufficient postage (top right of the envelope)

Attach enough postage 

Sender (top left of the envelope)
(Your Name)
(Your Address)
(Your Postal Code)

Recipient (centre of the envelope)
Immigration, Refugees and Citizenship Canada
Rural and Northern Immigration Pilot
49 Dorchester Street
Sydney, NS
B1P 5Z2
Canada

What Happens Next

The application process

Submission

Completion check: Once you have submitted your application, we will check to make sure:

- all required application forms have been properly completed and submitted,
- the application processing fee has been paid, and
- all required documents from the document checklist have been submitted.

If your application is missing any of the requested documents, it will be returned to you. Failure to provide supporting documents in certain circumstances may result in the refusal of your application.

Acknowledgment of receipt: If your application is complete, it will be placed into processing. You will be sent a letter or e-mail that:

- notifies you of this fact and provides you with your IRCC office file number
- sets out some basic instructions for contact with the IRCC office processing your file
- gives you a brief outline of future processing steps

Processing

Review for decision

Your application will undergo a detailed review by an IRCC Officer. The Officer will consider all the information and documentation you have provided, and will assess it against current selection standards.


Medical requirements

You and your family members must pass a medical exam in order to become a permanent resident of Canada. You or your family members must not have a condition that:

- is a danger to public health or safety, or

- would cause excessive demand on health or social services in Canada.

Examples of “excessive demand” include ongoing hospitalization or institutional care for a physical or mental illness.

 Important information: You must inform us immediately of any change in your marital status or your family composition (e.g. marriage, common-law relationship, separation, divorce, birth of a child, adoption of a child, death, etc). Any family member who has not been examined before you become a permanent resident can never be sponsored by you in the future.

Instructions

Information on medical instructions **will be provided to you** by the IRCC office. When you receive your assessment notice you will also receive medical forms for yourself (and any dependants, if applicable) and instructions on how to access a list of doctors in your area who are authorized to conduct immigration medical examinations (see below). You are not required to have a medical examination before you submit your application forms.

Exam validity

Medical results are valid for twelve months from the date of the exam. If your application is not finalized during this time, you may be required to do another medical exam.

Authorized doctors

The medical examination must be performed by a doctor from the IRCC list of Panel Physicians. You cannot choose your family doctor if their name is not on this list. See the [list of Panel Physicians](#) to find a doctor in your area.

Note that the doctor is only responsible for conducting the medical exam and cannot give you any advice on the immigration process.

Permanent resident status

If your application is successful, you and your family members will receive status as permanent residents of Canada. To prepare, see [Understanding permanent resident status](#).

What you can do to help processing

There are certain things you can do to help make sure your application is processed as fast as possible:

- **send all documents and information we have asked for** with your application
- **pay** your application and biometric fees (if required)
- provide your biometrics as soon as possible (if required)
- tell us if your contact information changes, including:
 - mailing address
 - telephone numbers
 - facsimile number (fax)
 - e-mail address

Things that delay processing

The following **may delay** processing:

- unclear photocopies of documents
- verification of your information and documents
- a medical condition that may need more tests or consultations
- a criminal or security problem
- consultation is needed with other offices in Canada and abroad

Checking application status

You can receive instant email updates and a more detailed, up-to-date case status by creating an online account. [Find out how](#).

In Canada and the United States

You may also [Contact Us](#) or go online to see the current status of your application:

1. Click on [Check application status](#), and
2. follow the instructions provided.

For details about how to remove your application status information from the Internet, visit the "[Frequently Asked Questions](#)" (FAQ) section.


If you are outside Canada and the United States:

Contact the [Canadian embassy, high commission or consulate](#) responsible for your region.

Protecting your information

Your personal information is:

- available to IRCC and the Canada Border Services Agency (CBSA) employees who need to see it to provide the services to you, **and**
- not disclosed to other organizations except as permitted under the provisions of the Privacy Act **or** the Citizenship Regulations.

 For more information. For more information about the protection of your data, visit the [Help Centre](#).

Quality Assurance Program

Our quality assurance program randomly chooses applications for a special review. If chosen, we will ask you to attend an interview with an IRCC official to:

- verify that the documentation and any other information you submitted is accurate,
- verify that your application has been completed properly.

i Note: We will notify you in writing if your application is chosen.

Need help?

If you need help, you can find answers to your questions by visiting the [Help Centre](#).

Appendix A - Photo Specifications

Notes to the applicant

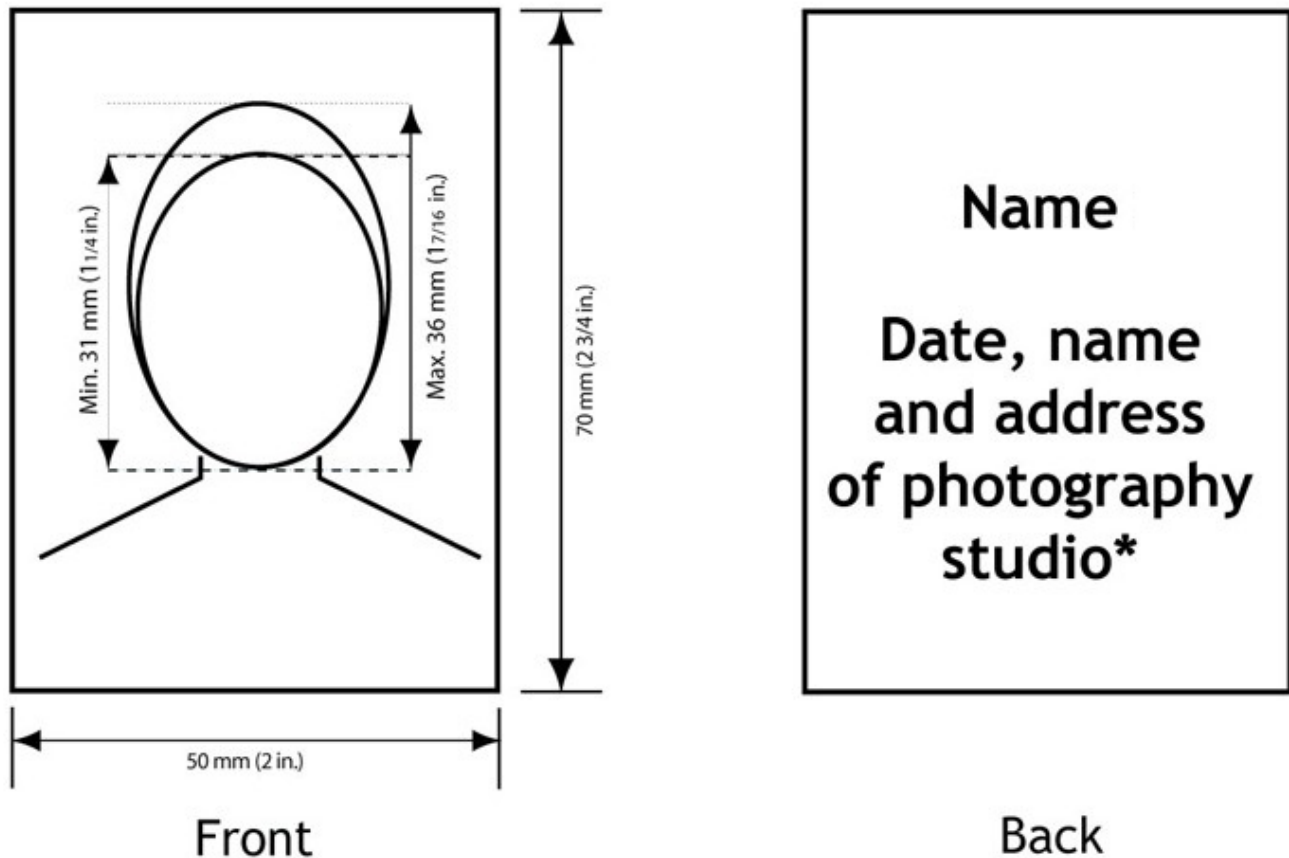
i TAKE THIS INFORMATION WITH YOU TO THE PHOTOGRAPHER

- Make sure that you provide the correct number of photos specified in the Checklist.
- You must provide identical and unaltered photos.
- Photos may be in colour or in black and white.
- Photos must be original and **not altered in any way** or taken from an existing photo.
- Photos must reflect your current appearance (taken within the past six (6) months).

Notes to the photographer

The photos must be:

- taken by a commercial photographer;
- 50 mm x 70 mm (2 inches wide x 2 3/4 inches long) and sized so the height of the face measures between 31 mm and 36 mm (1 1/4 inches and 1 7/16 inches) from chin to crown of head (natural top of head);
- clear, sharp and in focus;
- taken with a neutral facial expression (**eyes open and clearly visible, mouth closed, no smiling**);
- taken with uniform lighting and **not show** shadows, glare or flash reflections;
- taken straight on, with face and shoulders **centred** and squared to the camera (i.e. the photos must show the full front view of the person's head and shoulders, showing the full face centered in the middle of the photo);
- taken in front of a plain white background with a clear difference between the person's face and the background. Photos must reflect and represent natural skin tones.



Not actual size. Refer to measurements above.

The back of one (1) photo must:

- bear the name and date of birth of the subject, as well as the name and complete address of the photography studio;
- bear the date the photo was taken;
- The photographer may use a stamp or handwrite this information. Stick-on labels are not accepted.

How-to video



Save Time: Send a Complete Application

Find out if you are eligible

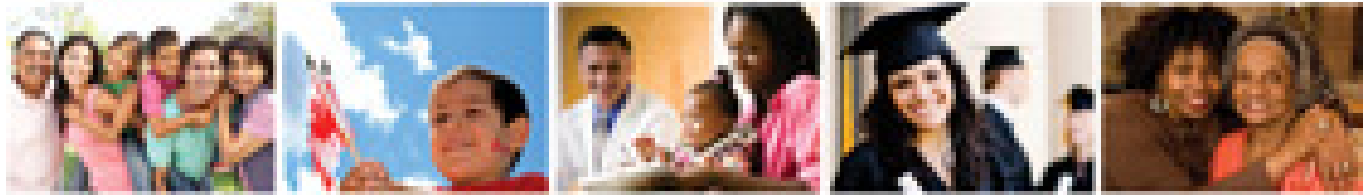


Come to Canada

Living in Canada tool



Living in Canada



Learn about what it's like to live in Canada and which resources are available to you to help you settle here

Date modified:

2019-11-29